

JBCC EVENT/PROJECT ROSTER

Office use only

Event/Project Name:	
Destination:	
Start & End Dates:	
Sponsor Name/Phone:	
Company/POC/Phone:	

Sent to BDOC:

Approved:

Sponsor called:

Daily Roster?:

Date:

COMPLETE ALL BLOCKS RETURN TO ACCESS CONTROL/PASS & ID, 3-5 WORKING DAYS PRIOR TO ARRIVAL FOR BACKGROUNDS

MUST BE TYPED & SENT ELECTRONICALLY TO ACCESS CONTROL/PASS & ID FOR TRACKING PURPOSES

LEGAL Last Name	LEGAL First Name	MI	Driver's License #	State	US Citizen?	DOB	SSN (Last 4)

ALL PARTIES AGREE TO NCIC BACKGROUND CHECKS?

NCIC APPROVAL:

CJIS REP SIGNATURE:

rev: 04/23/19

Originating Agency Contact Information:

Comments: